

## DOCUMENTS REQUIRED FOR APPLICATION FOR EACH COURSE

### 【INTENSIVE COURSE】

-The documents required for those who wish to study for a long period are as follows.

Please refer to “Application Information” when you fill out these documents.

#### Documents the applicant must provide:

1. Enrollment application
2. Official certificate of graduation from school most recently attended (original)
3. Official transcript from school most recently attended (original)
4. Statement of purpose for studying Japanese and statement of plans after studying Japanese
5. Certificate of Japanese ability
6. Certificate of current employment
7. Your photograph( 5copies)
8. Copy of passport
9. Health certificate

#### Documents your sponsor must provide:

1. Letter of agreement regarding payment
2. Certificate of employment
3. Document certifying annual income
4. Certificate of bank account balance
5. Document explaining the relationship of the sponsor to the applicant

#### Documents the guarantor must provide:

1. Letter of guarantee

-The documents required for those who wish to study for a short period are as follows:

#### Documents the applicant must provide:

1. Enrollment application
2. Statement of purpose for studying Japanese and statement of plans after studying Japanese
3. Official certificate of graduation from school most recently attended (original)
4. Official transcript from school most recently attended (original)
5. Copy of passport
6. Copy of alien registration certificate
7. Your photograph( 2 copies)

#### Documents the guarantor must provide:

1. Letter of guarantee

### 【SUMMER INTENSIVE COURSE】

Document required: Enrollment application (A5)

### 【REGULAR / EVENING COURSE】

Document required: Enrollment application (A5)

### 【SPECIAL ( PRIVATE ) COURSE】

Document required: 1. Enrollment application (A5)

2. Special Course application form

\* There are 3 separate forms: one for weekdays, one for evenings,  
and one for Saturday